BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MARCH 23, 2020.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson (by phone), Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick (by phone), Ms. L. Letain, Mr. J. Murray (by phone).

Mr. D. Labossiere, Secretary-Treasurer, Ms. K. Rance, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO.

REGRETS:
Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added eight (8) In-Camera items to the agenda.

Ms. Fallis – Mr. Bartlette
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held March 9, 2020 were circulated.

Ms. Letain – Mr. Bartlette
That the Minutes be approved as amended.
Carried.

b) The Minutes of the Special Board Meeting held March 12, 2020 were circulated.

Ms. Letain – Ms. Fallis
That the Minutes be approved.
Carried.

c) The Minutes of the Special Board Meeting held March 13, 2020 were circulated.

Ms. Letain – Mr. Bartlette
That the Minutes be approved.
Carried.

Ms. Fallis – Ms. Letain
That the Board do now resolve into Committee of the Whole In-Camera. (6:07 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues
- Reports
a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.
b) The Superintendent/CEO spoke on a Student Matter. It was agreed this Matter will be referred to the next Board meeting.
c) The Superintendent/CEO provided an update on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters
- Reports
a) Confidential #1 – Personnel Report was presented.
b) The Superintendent/CEO provided an updates on three (3) Personnel Matters.
c) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders
- Reports
a) The Secretary-Treasurer provided an update on a Property Matter.

- Trustee Inquiries

2.04 Board Operations
- Reports
- Trustee Inquiries

Ms. Letain – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (6:45 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:03 p.m.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the March 23, 2020 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - French Second Language Revitalization Grant
  - Information Items
    - Manitoba Education Correspondence
      - Proclamation: re: Achievement in Attendance Month
      - Letter regarding Let's Talk Science (LTS)
    - Scholarship Agreement Additions, Changes and Completed/Withdrawn for the 2019/2020 School Year

Trustee Ross thanked the scholarship donors for their support of Division students, it is greatly appreciated.

Trustee Bartlette asked how the French Second Language Revitalization Grant funds are invested upon receipt. Dr. Casavant indicated that Mr. Mathew Gustafson, Assistant Superintendent, would be best to answer those questions at a later date, as he was not in attendance. The information will be provided to the Board at a future meeting.

Ms. Bambridge – Mr. Bartlette
That the March 23, 2020 Report of Senior Administration be received and filed.
Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on March 19, 2020 was circulated.

Mr. Bartlette – Ms. Letain
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising
- From Previous Delegation
- From Board Agenda
- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

23/2020 Mr. Bartlette – Ms. Letain
That the proposed budget dates for the 2020-2021 budget deliberations be as follows, subject to receiving the Provincial funding announcement by January 31, 2021:

Thursday, February 18, 2021	Budget Presentation
Monday, February 22, 2021	Budget Deliberations
Monday, March 1, 2021	Budget Consultation
Monday, March 8, 2021	Board Meeting–Final Budget Approval

Carried.

24/2020 Ms. Letain – Mr. Bartlette
That the Five-Year Capital Plan 2021-2022 to 2025-2026 be approved for submission to the Public Schools Finance Board.
Carried.

25/2020 Mr. Bartlette – Ms. Letain
That the following tuition fees be approved for the 2020-2021 year:

Transfer Fee	$ 1,300
Residual Fee	$ 5,818
Non-Resident (First Nations)	$12,300
International Student Fees	$12,300

Trustee Bartlette asked Mr. Labossiere what the Residual Fee represents. Mr. Labossiere responded that this fee is for Program Not Offered and is charged to other divisions when their students are sent to Brandon School Division for vocational programs. An example would be the shops at Crocus Plains Regional Secondary School, such as welding, carpentry and auto body. These vocational programs are considered “Program Not Offered” as they are not available in some school divisions.
Carried.

26/2020 Ms. Fallis – Mr. Bartlette
That the purchase of four (4) Blue Bird propane school buses for the 2020-2021 school year in the amount of $617,984.64 (including taxes) be funded by the School Bus Reserve.
Carried.

27/2020 Ms. Fallis – Mr. Bartlette
That the Tender from BellMTS in the amount of $131,111.43 (including taxes) to Supply and Configure IT Equipment funded through the 2019-2020 operating budget be accepted.
Carried.

28/2020 Ms. Letain – Mr. Bartlette
That the Tender from Powerland Computers Ltd. in the amount of $205,740.00 (excluding taxes) to supply 300 Laptop Computers funded through the 2019-2020 Operating Budget be accepted.
Carried.

29/2020 Ms. Letain – Mr. Bartlette
That the Tender from Mazergroup in the amount $117,174.40 (including taxes) for the supply of a 2014 New Holland U80 Tractor Loader funded through the 2019-2020 Operating Budget be accepted.

Trustee Bartlette asked the Secretary-Treasurer what the cost of this tractor would have been if purchased new. Mr. Labossiere responded that the cost would have been approximately $170,000 with the attachments.

Carried.

5.06 Bylaws

5.07 Giving of Notice

Mr. Bartlette
I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 2/2020, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

Trustee Ross noted she was remiss in not reading the land acknowledgement at the start of the Board meeting. She then read the traditional heritage acknowledgement.

a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 13, 2020, Boardroom.

b) School Board Trustee By-Election – Due to COVID-19, the By-Election has been postponed until further notice.

c) School Playground Equipment Use Prohibited – Temporarily closed to limit the spread of COVID-19.

7.00 ADJOURNMENT

Ms. Letain – Ms. Fallis
That the Board do now adjourn. (7:29 p.m.)
Carried.

Chairperson Secretary-Treasurer